



the gateway to learning & development

17<sup>th</sup> October 2019

Dear Colleague,

**Formal Consultation on Admission Arrangements for September 2021**

In accordance with the requirements of the current legislation, I write to provide you with the details of the Admission Arrangements and criteria, which **Porters Grange Primary, Friars Primary, Hamstel Infant School and Nursery, Hamstel Junior School and West Leigh Junior School will apply** to applications for admission in September 2021 and for the year 2021.

I would be grateful if you could bring this consultation to the attention of the parents of your school and nursery, if applicable, to assist me in reaching as many parents of children aged 2 to 18 (144.a of the School Admissions Code).

There are no changes proposed for Porters Grange Primary, Friars Primary, Hamstel Junior School and West Leigh Junior School in the arrangements and the Trust is consulting as required by the current legislation (paragraph 1.42 and 1.43 of the School Admissions Code). Hamstel Infant School and Nursery is returning to its previously published limit of 120. The increase limit to 150 was to support the additional places required in the borough for the last few years; however, the local authority have determined that the demand for additional places in the central Southend area has reduced and therefore Hamstel Infant School and Nursery is reverting to the limit of 120. Reverting to the limit of 120 will not displace or disadvantage parents in the catchment area or pupils with siblings at the school.

**I invite you and your parent community to make any comments or observations to me, in writing, by 25<sup>th</sup> November 2019.** This constitutes the consultation under the requirements of the legislation.

Applications for admission to the school must be made in accordance with the co-ordinated admission scheme operated by the child's home local authority. For children resident in Southend-on-Sea this is published in the Primary Admissions Booklet available on the website of Southend-on-Sea Borough Council. Our proposed admission arrangements are provided as attachments.

**Responses to the consultation for any of the schools must be in writing to the trust by email to office@westleigh-jun.southend.sch.uk or by post to Portico Academy Trust, Portico House, 59 Ronald Hill Grove, Leigh-on-Sea, SS9 2JB.**

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Cheryl Woolf'.

Cheryl Woolf  
Chief Executive Officer